



Oasis Academy Temple Admission Arrangements for 2024/2025

Introductory statement

Oasis Academy Temple is an academy where all young people are given the opportunity, they deserve to make excellent progress and fulfil their full potential. Oasis Academy Temple is a fully inclusive primary academy, accepting children of all abilities, of any faith or none.

Published Admission Numbers - PAN

A Published Admission Number (PAN) is the number of places a school/academy has in the year of entry. Places will normally only be offered up to the published admission number. A child cannot be refused admission to the normal year of entry on the grounds of prejudice to the provision of efficient education and efficient use of resources unless the published admission number has been reached.

Outside of the year of entry it is expected that PAN will continue to be applied. However, if circumstances at the academy have changed since the year of entry, a place may be refused even if the admission number has not been reached.

The published admission number for entry in the 2024/2025 academic year is 90. The school will accordingly admit this number of students if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

Application process

All parents/carers are required to apply to their home Local Authority (LA) regardless of where the school/academy they are applying is situated. Manchester residents will need to apply to Manchester Local Authority. Arrangements for applications for places to **Reception** at the Academy will be made in accordance with Manchester Local Authority co-ordinated admission arrangements and will be made on the Common Application Form (CAF) provided and administered by Manchester City Council.

Please access the application form by visiting Manchester City Council's website, www.manchester.gov.uk/admissions. Applications are also available on request by contacting the admissions team on [0161 245 7166](tel:01612457166). Applications that cannot be completed using the online application form will need to be returned to:

The Admissions Service
Manchester City Council
P.O. Box 532
Town Hall
Manchester
M60 2LA

The deadline for applications for September 2024 is 15th January 2024. The Local Authority will send offers of places to those who applied on-time on National Offer Day 15th April 2024.

Applying late means you have less chance of getting your preferred school and that we may not send your offer out until after the usual date – 15th April 2024.

This is because the Local Authority offers places to on-time applications first, and places at your preferred school may have already been taken by on-time applicants.

The Local Authority is obliged to include in these arrangements the following provisions that apply to parents/carers making applications for a place in Reception only.

- Parents/carers of children who are admitted for nursery provision must apply for a place at the school/academy through the Local Authority if they want their child to have a place in the Reception class.
- Attendance at the academy nursery does not guarantee admission to the Reception class in the academy.
- Parent/carers can request that the date their child is admitted to the academy is deferred until later in the school year. Where entry is deferred, admission authorities must hold the place for that child and not offer it to another child. The parent would not however be able to defer entry beyond the beginning of the term after the child's fifth birthday.
- Parents of a summer born child may request that they are admitted out of their normal age group – to reception rather than year.
- Parents can request that their child attends part-time until the child reaches compulsory school age.

Further details of the application procedures can be found in the Co-ordinated Admissions Scheme 2023/24.

Oversubscription criteria

If a school has more applications than places, we put children into one of the categories below. Places go to any category 1 applicants first, then to category 2 applicants, then category 3 and so on until there are no places left.

If there are more applicants than places at a school, we use the distance from the school in each category to decide.

When the school is oversubscribed, after the admission of students with an Education, Health and Care Plan (EHCP) or a Statement of Special Educational Needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order: Places will be offered to the applicants with the highest priority until all places at the school have been offered. There are different oversubscription criteria for entry into:

- Reception in September (Primary Admissions Round)
- Reception up to year 6 during the academic year (In Year Admissions).

Category 1. Looked after children and all previously looked after children and immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order. This includes those children who appear to Oasis Community Learning to have been in state care outside of England and ceased to be in state care as a result of being adopted. Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

Category 2. Children with exceptional medical/social needs – A panel of Local authority officers will consider Category 2 applications on behalf of the Director of Children’s Services. If a parent has chosen a particular school because the child has exceptional social or medical circumstances or the parent is disabled, this should be indicated with the reasons for choosing the school. Parents must also provide a letter from a doctor or social worker as supporting evidence. The Local Authority will then send a category 2 application form allowing the parent to state in full the exceptional social/medical reasons why the child should attend the school.

If supporting evidence is not supplied with a Category 2 application the application will be refused.

Category 3. Children with a sibling at the school. A sibling is defined as a brother or sister attending the applied for school when the applicant will take up the place and living at the same address. This includes adopted siblings, stepsiblings and foster children. Sibling criteria, as specified may be applied whether the sibling is older or younger than the applicant with the exception of siblings who are in the Nursery class of the academy.

Category 4. All other children.

Within each category applicants will be prioritised according to the distance between the child’s permanent address and the school, with those living closer to the school receiving higher priority.

Late applications

All applications received by the Local Authority after the deadline are considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school’s waiting list.

For more information on late applications, please visit the Local Authority website www.manchester.gov.uk/admissions



In-Year Admission Oversubscription criteria

If a school has more applications than places, we put children into one of the categories below. Places go to any category 1 applicants first, then to category 2 applicants, then category 3 and so on until there are no places left.

If there are more applicants than places at a school, we use the distance from the school in catch category to decide.

All children whose statement of special education needs or Education, Health and Care Plan (EHCP) names the school, must be admitted.

Category 1. Children who are looked after by the Local Authority and children who were previously looked after by a Local Authority. Previously looked after children are children who were looked after, but ceased to be so, because they were adopted (or became subject to a residence order or special guardianship order).

Category 2. Children with exceptional medical/social needs. A panel of Local authority officers will consider Category 2 applications on behalf of the Director of Children's Services. If a parent has chosen a particular school because the child has exceptional social or medical circumstances or the parent is disabled, this should be indicated with the reasons for choosing the school. Parents must also provide a letter from a doctor or social worker as supporting evidence. The Local Authority will then send a category 2 application form allowing the parent to state in full the exceptional social/medical reasons why the child should attend the school.

If supporting evidence is not supplied with a Category 2 application the application will be refused.

Category 3. Children with a sibling at the school. A sibling is defined as a brother or sister attending the applied for school when the applicant will take up the place and living at the same address. This includes adopted siblings, step siblings and foster children. Sibling criteria, as specified may be applied whether the sibling is older or younger than the applicant with the exception of siblings who are in the Nursery class of the academy.

Category 4. Children who have moved into Manchester and are without an offer of a school place. A child is considered new to Manchester when they:

- Move into the city from abroad and make an application within the same academic year.
- Move to the city from another Local Authority and make an application with the same academic year and it is unreasonable to expect them to attend their previous school.

A child who is new to Manchester will be prioritised for their preferred school/academy. These applicants have not had the opportunity to apply during the normal admission round when they may have had a reasonable chance of being offered a preferred school.

All preferences will be considered equally and if more than one preference can be offered the highest ranked preference will be offered. If no preference can be offered an alternative offer of the closest Manchester school or academy with vacancies will be made. Once a

preference or an alternative offer is made, the applicant will no longer be considered in this category.

Category 5. All other children.

Within each category applicants will be prioritised according to the distance between the child's permanent address and the school, with those living closer to the school receiving higher priority.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested, and the year group in which they wish their child to be allocated a place.

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the Principal and any supporting evidence provided by the parent.

In the first instance, please contact admin@oasistemple.org

Waiting lists

Waiting lists will be held in criteria order according to the oversubscription criteria. Waiting lists will not be offered on a first come first served basis. The amount of time an applicant is on a waiting list will not affect their position on it.

The waiting list for Oasis Academy Temple is held and maintained by Manchester Local Authority.

For the Primary Admission round the waiting list will be held up to the end of the Autumn Term. At this point applicants will be required to re-apply for the school should they wish to remain on the waiting list.

For in-year applications, waiting lists will be held for the term in which the application was made. At the end of the term all applicants will be removed from all waiting lists. The only exception to this will be if the applicant has not been offered a place. In this instance the applicant will be kept on the waiting list for the next term. Details of the waiting list process can be viewed on the application form and the offer letters sent to applicants.

For more information on the waiting list, please visit Manchester Local Authority website www.manchester.gov.uk/admissions

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Applicants should contact the admissions team at Manchester Local Authority by the appeals deadline date for information on how to appeal.

The Admissions Service
Manchester City Council
P.O. Box 532
Town Hall
Manchester

M60 2LA
Tel: 0161 245 7166
Email: school.admissions@manchester.gov.uk

Information on the timetable for the appeals process can be found on the Local Authority website. www.manchester.gov.uk/admissions

Applicants living outside the Local Authority

Parents living outside the Local Authority, where the academy is located, should use the Common Application Form provided by their home Local Authority.



Oasis Academy Temple Nursery Admission Arrangements for 2024/2025

About our Nursery

Oasis Academy Temple is a nursery where our young people are given the care, support, and opportunity to develop and grow in a safe, encouraging environment and prepare for their step into life at school. Oasis Academy Temple is a fully inclusive provision, accepting children of all abilities, of any faith or none.

Age Range

Oasis Academy Temple has classes for 3-year-olds, which your child would typically start in September of the academic year.

Admission Number

The nursery has an admission number of 78

The school will accordingly admit this number of children if there are sufficient applications.

Application Process

If you are a Parent or Carer and wish to apply for a place in the Nursery at Oasis Academy Temple for the following September, you will need to complete our [Application Form](#) available from the academy office. Applications can be requested once your child is aged two years six months.

Please note that children who have a place in our nursery do not automatically move into our reception classes. Parents and Carers must apply for a reception place for their child via Manchester City Council admissions service.

The closing date for application for 2024/2025 is 15/04/2024. The process of allocating places will begin after this date and you will be sent a letter or email from the Academy.

For more information, please contact us on 0161 205 1932. Application forms must be returned to the Academy office.

Funding

For three-year olds. Depending on your circumstances, you may be eligible for free childcare through the Nursery Education Fund (NEF). Please visit the Government's advice website <https://www.gov.uk/30-hours-free-childcare> for more information.

If you believe you are eligible, please let us know when you make your application. We can also support you with this process.

Nursery oversubscription Criteria

Where the number of applications for admission is greater than the published number, applications will be considered against the oversubscription criteria set out below, after the

admission of students with an Education, Health and Care plan or a Statement of Special Educational Needs naming the school.

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order
2. Children with exceptional medical/social needs
3. Children with a sibling at the school
4. All other children

Within each category applicants, will be prioritised according to the distance between the child's permanent address and the school.



Notes/Definitions

Home Address

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

Admission Number

'Social need' does not include a parent's wish that a child attends the school because of a child's aptitude or ability or because their friends attend the school. 'Medical need' does not include mild medical conditions.

Free School Meal Priority

Those eligible for free school meals admission priority are children who:

- Are currently registered as eligible for free schools meals

Children for whom their parents cannot provide evidence that their child is currently registered for free school meals but where the child or its parents receive any of the following:

- Universal Credit
- Income Support
- Income-based Jobseekers Allowance;
- An income-related employment and support allowance;
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual income that, from 6 April 2011, does not exceed £16,190 (as assessed by Her Majesty's Revenue and Customs);
- Where a parent is entitled to the Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit)
- The Guarantee element of State Pension Credit

Parents will be required to provide evidence of eligibility with their application.

Universal Infant Free School Meals

Universal infant free school meals provide funding for all Government funded schools to offer free school meals to pupils in Reception, Year 1 and Year 2.

Pupil Premium Priority

Those eligible for Pupil Premium admission priority are children who:

- Are currently registered as eligible for free schools meals
- Have been registered as eligible for free school meals at any point in the last six years

Children for whom their parents cannot provide evidence that their child is currently registered for free school meals, [or has been in the past 6 years] but where the child or its parents receive any of the following:

- Universal Credit
- Income Support
- Income-based Jobseekers Allowance
- An income-related employment and support allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (provided they are not entitled to Working Tax Credit) and have an annual income that, from 6 April 2011, does not exceed £16,190 (as assessed by Her Majesty's Revenue and Customs)
- Where a parent is entitled to the Working Tax Credit run-on (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit);
- The Guarantee element of State Pension Credit

Parents will be required to provide evidence of eligibility with their application.