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25th June 2020

Dear parents and carers,

Free School Meals during the summer holidays

As you may have seen in the news the Government has decided to extend the voucher scheme for those children eligible for free school meals during the summer holiday. I am writing today to ask you to check whether your child may be eligible and that if you are, to ask if you can notify the local authority as soon as possible so that you will receive the vouchers promptly.

It is important that every child who is eligible receives the support which they are entitled to which is worth £15 per child, per week. Once you have notified the Local Authority, we will be able to share the voucher with you via email.

Who is eligible?

If you or your child is receiving any of the following benefits, they may be eligible for free school meals:

- Income support
- Income based Jobseekers Allowance
- Income related Employment Support Allowance
- Guaranteed Element of State Pension Credit
- Child Tax Credit (but not Working Tax Credit) and have an annual income of less than £16,190
- Support under part VI of the Immigration and Asylum Act 1999
- Working Tax Credit run-on - paid for four weeks after you stop qualifying for Working Tax Credit
- Universal Credit (your household income must be less than £7,400 a year after tax and not including any benefits you receive)

My child is eligible - what do I need to do?

My child already receives free school meals vouchers

There is nothing for you to do – you will continue to receive these vouchers throughout the summer holiday.

My child may be eligible – how do I claim?

If you think that your child is eligible, it is important to apply as soon as possible so that your child can start to receive the vouchers.

Access the Local Authority's free school meal website and follow the instructions careful -

https://secure.manchester.gov.uk/info/500186/education_benefits/7355/free_school_meals

If you do not have access to an email address, please contact us 0161 205 1932 and we will be happy to help you.

Mrs Crew